

Sandal Magna
Annual Parishioners and Parochial Church Meetings
10.05.2023

Minutes of the meetings held on Wednesday 10th May 2023
at St Paul's Church, Barnabas Rooms at 7.30pm

Opening welcome and Prayer – Revd Hannah Smith

Meeting of Parishioners

1 Attendance and apologies:

Present

Alex Hull, John Manners, Sylvia Slingsby, Tina Kerr, Carol Anne Francos, Phil Asquith, Linda Asquith, Angie Goddard, Roger Parker, Nigel Brook, Andrea North, Anne Brough, Pam Taylor, Chris Peace, Fran Peace, Margaret Walker, Graham Bate, Helen Gill, Julian Gill, Margaret Arnold, John Arnold, Gerard Kiely-Jones, Anne Pratt, Janet Porritt, Rose Lee, Brian Pratt, Mike Keeton, Caroline Rountree, Dom Tuck, Teddy Foster, Nick Drayton, Cath Moxham, Colin Moxham, Ruth McCallum, Hannah Smith, Neale Clark

Apologies

Lynne and Julian Finn, Liv Clark, Viv Buckley Stephen Francos, Judie Hull, Susan Lee, Liz Morton, Catherine Tweedle

2 Minutes of the Meeting of Parishioners held on 25.05.2022.

These were approved with one amendment. The meeting was chaired by Craig Orr, not Julian Gill.

Proposed: Julian Gill

Seconded: Fran Peace

Abstentions: None

All in favour

3 To disappoint the 6-year rule concerning the appointment of Church Wardens for this year - 2023-2024. This is done in order that our wardens may serve for more than 6 years.

Proposed: Nigel Brook

Seconded: Helen Gill

Abstentions: None

All in favour

4 Appointment of Church Wardens - nominations

NOMINATIONS

NAME

Andrea North

Craig Orr

Brian Pratt

Julian Finn

PROPOSER

Marjorie Jones

Andrea North

Julian Finn

Margaret Arnold

SECONDER

Neale Clark

Brian Pratt

Mike Keeton

John Arnold

Proposal: To elect the four Churchwardens proposed.

Abstain: None

All in favour of the four church wardens being elected.

Annual Parochial Church Meeting

Present

Alex Hull, John Manners, Sylvia Slingsby, Tina Kerr, Carol Anne Francos, Phil Asquith, Linda Asquith, Angie Goddard, Roger Parker, Nigel Brook, Andrea North, Anne Brough, Pam Taylor, Chris Peace, Fran Peace, Margaret Walker, Graham Bate, Helen Gill, Julian Gill, Margaret Arnold, John Arnold, Gerard Kiely-Jones, Anne Pratt, Janet Porritt, Rose Lee, Brian Pratt, Mike Keeton, Caroline Rountree, Dom Tuck, Teddy Foster, Nick Drayton, Cath Moxham, Colin Moxham, Ruth McCallum, Hannah Smith, Neale Clark

Apologies

Lynne and Julian Finn, Liv Clark, Viv Buckley Stephen Francos, Judie Hull, Susan Lee, Liz Morton, Catherine Tweedle

2 Minutes of the APCM held on 25.05.2022

These had been shared prior to the meeting and no amendments were made.

Proposal: To agree the minutes as a correct record of the Annual Parochial Church Meeting held on 25th May 2022

Proposed: Marjorie Brookes

Seconded: John Manners

Abstentions: None

All in favour

3 Matters arising:

There were no matters arising.

4 Report on the Proceedings of the PCC and the Annual Review for 2022

The report of the proceedings of the PCC is included in the Annual Review. There were no questions on this.

5 To receive reports on the Financial Affairs of the Parish including:

- Independently examined accounts of the Parochial Church Council.
- Independently examined statements of the funds and properties of the Parochial Church Council.
- Budget for 2022 – has been accepted by the PCC
- Gift Aid
- Appointment of Auditors

Andrea North, the treasurer, started with thanks to John Saville, who sadly passed away this year. He was gift aid officer for many years and was responsible for the collection of around £500,000 in gift aid over the years. Andrea provided copies of the financial reports and then commented briefly highlighting.

- Pages 14 and 15 show the income and expenditure. With 2021 figures for comparison.
- Gift aid from the Spring is higher than the year before as the Spring builds back after covid.
- Planned giving by the church congregation is down from 2021. Some regular givers have been lost, some people have had to reduce their giving, and the congregation numbers are still down a bit.
- Gift Aid is based on the 2021 income and thanks to Nigel Brook who took over as gift aid officer.
- CAP income is down on 2021 as one regular donor stood down, but the work continued and now we have Nick Drayton as our CAP worker.
- Collections is the open plate collections. A slight increase on 2021. The new payment machine may help.
- Fundraising Events include the Spring shop takings and TOL memorial plots.
- Church hall lettings are increasing again.
- Fees are a lot lower than the year before, but there may be money due to us from the Diocese because of the way the system works. The fees account sits outside these accounts.
- Car Park just over £30,000 which is a huge contribution.
- Total income this year is a bit higher than last year which included government grants such as furlough.
- The Spring Café reimburse the church every month the money which is spent on their wages.
- Church and Shop employees' costs are down as we lost one of our employees – Sally Martin
- Light and heat have increased, and we got a grant from the diocese. We are expecting a further rise in energy costs.
- Repairs and maintenance is up, mostly smaller items which add up. Big items include £6,500 on St Helen's

Roof and £2000 on wall repairs. Money on heaters and heater guards at St Helens and plumbing at St Paul's.

- Subscriptions and licenses are down, especially CAP subs as we only had a CAP worker for part of the year.
- Parish Share of £73,000 was paid.
- Actually spent £11,000 less than our income

Page 4 shows the income and expenditure accounts laid out according to Charity Commission Rules. Restricted funds are CAP and SHYP. Net income of £11K is added to the carry forward from 2021 of £346,000 so we carry forward approx. £357,000. There are notes which refer to page 9.

Page 5 shows the cash at bank which includes the shop account.

Andrea's full notes are available to anyone who would like to consider them in more detail. This lists the amounts held in each account. We try to keep 3 months running costs as recommended by the Charity Commission. This year we have a negative budget, mainly due to planned work on the building at St Helen's. The financial reports had been ratified by the PCC prior to this meeting.

Opportunity was given for queries to be raised: Cath Moxham asked about the Spring floor which was £8000. Andrea said this might have been capitalized.

Proposal: That the accounts as presented be accepted.

Proposed: Andrea North

Seconded: Chris Peace

Abstentions: None

All in favour

Hannah commented that we lost Janet Crossman in 2022. Many thanks to her for all the work she did, and also to Andrea who took on the task and has done an enormous amount of work on the accounts.

Appointment of Auditors:

Proposal: That Joliffe Cork should continue as the auditor of the PCC Accounts.

Proposed: Neale Clark

Seconded: Rose Lee

Abstentions: None

All in favour

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6 All other reports:

The Annual Review has been available on the website and copies were available at the meeting. Hannah commented that this is a really encouraging report and shows how much God is doing through the people of the parish. There were no questions, but some comments.

Alex Hull explained that the photos on the churchyard report are of the Green family grave which we maintain. There were a lot of children who all died young.

Linda Asquith commented that there is a choir and organist report, but no other worship report. This could be included in future.

7 Election of the Deanery Synod Representatives:

NOMINATIONS

NAME

Phil Asquith

PROPOSER

Anne Francos

SECONDER

Caroline Rountree

Proposal: To elect Phil Asquith as Deanery Synod Representative

Abstentions: None

All in favour

Mike Keeton will continue as Deanery Synod Rep

8 Election of the members of the Parochial Church Council:

Hannah thanked Richard Hughes and Susan Lee who are standing down from the PCC.

Three members of the PCC have come to the end of their term and are up for re-election.

NAME	PROPOSER	SECONDER
Carol Anne Francos	Lynne Finn	Margaret Arnold
Lynne Finn	Neale Clark	Craig Orr
Roger Parker	Margaret Walker	Pauline Parker

Two new members were proposed to take the place of those standing down.

NAME	PROPOSER	SECONDER
Mark Buckley	Julian Gill	Margaret Arnold
Gerard Kiely-Jones	Brian Pratt	Catherine Moxham

(Gerard Kiely Jones was coopted last year and is now being officially elected)

Proposal: To accept these nominations

Abstentions: None

All in favour

9 AOB

The following matters were raised:

- Clock winding. The clock needs winding twice a week, and this is a big task for Roger. Craig said that the advisers who came to look at the clock have offered to re-build the clock for free. Then it could be made self-winding. It is going to be rebuilt for free, but we would need to add a mechanism for it to be self-winding. Craig will see if the Diocesan Advisors would be willing to fit this for us whilst they rebuild it, but we will need to purchase the mechanism and it needs to be in line with Diocesan recommendations for what is appropriate given the age of the clock. This has been a complex issue which is now moving forward. Brian Pratt asked if we are going to get a new mechanism. Craig said no – we are getting the existing mechanism rebuilt. Margot Cutt left a legacy for this when John Cutt died, and we have not yet been able to use this.
- Roger asked what the news on the damaged electronic noticeboard was. Craig replied that it has been vandalized and is beyond repair. It will cost about £10,000 to replace and this will be covered by our insurance. We need a licence from the council which needs renewing every 5 years. We hope it will simply be a formality to do this. It has now been switched off. Craig is hoping the new board will be bigger and better.
- John Arnold asked about the stained-glass window in need of repair. Craig replied that this should have been done last week and will be done shortly.

Closing words by Hannah

Hannah realizes that 2022 was not the easiest year for the parish, with both covid and the interregnum. She knows that a lot of people have worked hard, too many to mention by name, but some groups come to mind - the wardens, the wider PCC and the whole staff team including the Spring team, CAP, the parish admin team. When Hannah arrived in September, she talked about re-setting, re-building and relationships. We have been working on this and she is enjoying learning about people and their names. It would have been very different without covid, and this rebuilding will still be a challenge for a couple of years. Hannah is aware that she is replacing two people and so delegation will be high on her agenda, although within structures for accountability and support. There will be a vision day in early June. As a leader, Hannah carries the vision, but it is a shared vision for all of us. General and obvious themes, but still worth mentioning.

- Jesus at the centre.
- Hope – we have a hope in Jesus in a world without much hope.
- Generosity – Hannah was amazed at the response to her talks on generosity, not just with money, but with all our resources. She sees us being generous with our resources to the city and other churches.
- Participation – everyone gets a chance to play. Opportunities for everyone to be involved. Diversity, but unity in diversity.
- Joy – Richard Baxendale said “Jesus, others, yourself”. We have a joy that nothing else can bring. Mother Teresa said, “let nothing break your joy in Jesus”.

Hannah plans to spend some time with the parish looking at Ephesians. She read the passage from Ch1 in Ephesians – Paul’s prayer for the church.

Hannah Closed in prayer and then we all said the grace together.